

COLUMBIANA COUNTY MENTAL HEALTH AND RECOVERY SERVICES BOARD
27 Vista Drive, P O Box 500, Lisbon, Ohio 44432

SUBJECT: NO WEAPONS

Section:

Page 1 of 1

Effective Date: 10/31/05

Supersedes:

**Approved By: Patricia A. Baumgarner
Executive Director**

**Page Number(s):
Section Number:**

Approval Date: 10/31/05

Revision Dates:

POLICY:

In the interest of maintaining an environment that is safe and free of violence for its employees, Board members, clients, vendors, and visitors, the Columbiana County Mental Health and Recovery Services Board prohibits the wearing, possessing, transporting, storage, presence, or use of all weapons, concealed or otherwise, on Board property and in any Board programs, whether or not the person responsible for the weapon is otherwise licensed to carry it. This policy does not apply to any law enforcement personnel or security personnel engaging in official duties.

“Board property” covered by this policy includes all Board-owned or leased buildings and surrounding areas, such as sidewalks, walkways, parking lots, and driveways under the Board’s ownership or control. This policy applies to all Board-owned or leased vehicles and all vehicles that come onto Board property.

“Board Programs” include on and off site meetings, workshops, seminars, and other Board-sponsored or Board-arranged events of any kind.

“Dangerous Weapons” include, but are not limited to, handguns, firearms, explosives, knives, stun guns, mace and other weapons as defined under state, federal, or local laws and ordinances.

Any employee who violates this policy is subject to disciplinary action, up to and including discharge. If employees have a question regarding whether an item is covered under this policy, they should check with their immediate Supervisor or contact the Executive Director. Employees have the responsibility to make sure that any item that is possessed by them is not prohibited by this policy.

A client, visitor, or vendor who violates this policy may be removed from the property and reported to police authorities.

Posters and notices will be prominently posed in Board building entrances prohibiting carrying weapons onto agency premises.

The Board reserves the right at any time, and at its discretion, to search all Board-owned or leased vehicles, personal vehicles, packages, containers, briefcases, purses, lockers, desks and persons entering Board property, for the purpose of determining whether any dangerous weapon has been brought onto Board property or premises in violation of this policy. Any employee failing to promptly permit a search under this policy will be subject to discipline up to and including termination.

**CCMHR SB:pr
10/31/05**

COLUMBIANA COUNTY MENTAL HEALTH AND RECOVERY SERVICES BOARD

No Weapons Policy Acknowledgement Form

In the interest of maintaining an environment that is safe and free of violence for its employees, Board members, clients, vendors and visitors, the Columbiana County Mental Health and Recovery Services Board prohibits the wearing, possessing, transporting, storage, presence, or use of all weapons, concealed or otherwise, on Board property and in any Board programs, whether or not the person responsible for the weapon is otherwise licensed to carry it. This policy does not apply to any law enforcement personnel or security personnel engaging in official duties.

“Board Property” covered by this policy includes all Board-owned or leased buildings and surrounding areas, such as sidewalks, walkways, parking lots and driveways under the Board’s ownership or control. This policy applies to all Board-owned or leased vehicles and all vehicles that come onto Board property.

“Board Programs” include on and off site meetings, workshops, seminars, and other Board-sponsored or Board-arranged events of any kind.

“Dangerous Weapons” include, but are not limited to, handguns, firearms, explosives, knives, stun guns, mace and other weapons as defined under state, federal or local laws and ordinances.

Any employee who violates this policy is subject to disciplinary action, up to and including discharge. If employees have a question whether an item is covered under this policy, they should check with their immediate Supervisor or contact the Executive Director. Employees have the responsibility to make sure that any item that is possessed by them is not prohibited by this policy.

A client, visitor or vendor who violates this policy may be removed from the property and reported to police authorities.

Posters and notices will be prominently posted in Board building entrances prohibiting carrying weapons onto agency premises.

The Board reserves the right at any time and at its discretion to search all Board-owned or leased vehicles and all vehicles, packages, containers, briefcases, purses, lockers, desks and persons entering Board property, for the purpose of determining whether any dangerous weapon has been brought onto Board property or premises in violation of this policy. Any employee failing or refusing to promptly permit a search under this policy will be subject to discipline up to and including termination.

Acknowledgement: I hereby acknowledge that I have read and understand the Board’s “No-Weapons” Policy. I agree to abide by this policy and I understand that engaging in conduct prohibited by this policy will result in discipline up to and including termination.

Employee Signature

Date