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HAMILTON COUNTY ALCOHOL AND DRUG ADDICTION SERVICES BOARD

Type of Policy:  X  Administrative Board of Directors

POLICY: **Communication with Persons with Sensory Impairments**  
POLICY NUMBER: 35-02-99-00 EFFECTIVE DATE: 05-01-99 Page 1 of 1

**POLICY STATEMENT:** It is the policy of the Hamilton County Alcohol and Drug Addiction Services Board to provide qualified sign-language interpreters and other auxiliary aids to sensory-impaired persons as needed for Board functions and that such interpreters and auxiliary aids will be provided at no cost to the person.

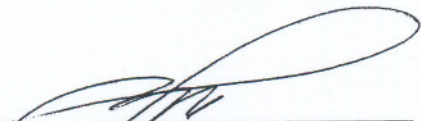
**PROCEDURE:**

1. If requested, the board shall obtain a qualified interpreter or auxiliary aids from a hearing society or other organization noted below. The Board shall ask the hearing impaired party to indicate how they communicate most effectively. A statement indicating a request to use family or friends for interpretation by the hearing-impaired person following the offer by the Hamilton County Alcohol and Drug Addiction Services Board to provide an interpreter will be documented.
2. The Board shall ask the vision-impaired party to indicate how they communicate most effectively. The Board will make available qualified readers, taped texts, audio recordings, Braille materials, large print materials or other effective methods of making visually delivered materials available

**LIST OF RESOURCES**

Alcoholism Council of Greater Cincinnati  
118 Wm Howard Taft Road  
Cincinnati, Ohio 45219  
Contact Person: Bob Loparo  
Hours: Monday thru Friday  
8:30 a.m. to 4:30 p.m.

Hearing, Speech and Deaf Center of Greater Cincinnati  
2825 Burnet Avenue  
Cincinnati, Ohio 45219  
Contact Person: Lois Gushin  
Hours: Monday thru Friday  
8:30 a.m. to 5:00 p.m.

  
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Chief Executive Officer

5/1/99  
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Date approved